**Humber High Street Challenge Fund**

Expression of Interest Form

**Local Coordination Team**

Before completing and submitting this expression of interest form, it is advised that you contact the Local Coordination Team to discuss your proposals and their fit with the grant scheme:

Lindsay Drummond, Project Officer

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🖂 lindsay.drummond@nelincs.gov.uk

🖰 www.investnel.co.uk/kasbah

**Application process**

Following the submission of your expression of interest form, a member of the project delivery team will contact you to talk through your proposals and to assess their alignment of the scheme. Applicants with viable proposals will be invited to complete a grant application form.

**Grant terms and conditions**

The full terms and conditions of the grant are available on the project website which can be accessed using the web address provided above. A paper copy of the document can be obtained by contacting the Project Delivery Team using the details above. Applicants should note that any works commenced prior the offer letter being signed by both the grantor and the grantee will not be eligible for funding from the Humber High Street Challenge Fund.

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# Section A: Contact Details

|  |  |
| --- | --- |
| A1 | Full name of grant applicant:  *Overwrite text with response* |

|  |  |
| --- | --- |
| A2 | Address for correspondence:  *Overwrite text with response*  Postcode: *Overwrite text with response* |

|  |  |
| --- | --- |
| A3 | Telephone number:  *Overwrite text with response* |

|  |  |
| --- | --- |
| A4 | Email address:  *Overwrite text with response* |

# Section B: Business details

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| --- | --- |
| B1 | Please indicate which of the following categories apply to your business:  Owner-occupier  Private/ social landlord  Business  Sole trader  Charity  Please state charity no: *Overwrite text with response*  Other (please state) *Overwrite text with response* |
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| B2 | Please briefly describe the nature of the business (eg. craft beer and food):  *Overwrite text with response* |

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| --- | --- |
| B3 | Please state when the business started, or if this is a new business, when it intends to start operations:  *dd/mm/yyyy* |

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| B4 | Please state the position of the applicant, as named in Section A1 of this form, within the business (eg. Director, Property Manager etc.):  *Overwrite text with response* |

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| B5 | Please state the address of the business if it differs to that outlined in section A2 of this form:  *Overwrite text with response*  Postcode: *Overwrite text with response* |

# Section C: Details of the target property for investment

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| C1 | Address of target property to receive grant funding:  *Overwrite text with response*  Postcode: *Overwrite text with response* |

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| C2 | Is the target property a listed building?  Yes  No |

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| C3 | Please provide a brief description of the property (eg. two storey terraced office of brick construction built in 1920s):  *Overwrite text with response* |

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| --- | --- |
| C4 | Is the property currently vacant?  Yes  No\*    \*If no, please briefly describe its current use:  *Overwrite text with response* |

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| --- | --- |
| C5 | Do you own the freehold for the target property?  Yes  No |

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| --- | --- |
| C6 | Additional details for leasehold properties only:   1. Please state the remaining term of the lease: Overwrite text with response years 2. Do you have the building owners permission to  Yes  No   undertake the project |

# Section D: Proposed works to target building

|  |  |
| --- | --- |
| D1 | Please provide a brief description of works to be carried out to the target building (eg. installation of new shop frontage and interior fit out works to accommodate new sales area):  *Overwrite text with response* |
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| D2 | Have you used professional advisors to assist in  Yes  No  developing your proposals to date? |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| D3 | Please outlined an estimated cost of the project by work type:   |  |  |  | | --- | --- | --- | | **Work type** | **£ estimate of total cost** | **£ estimate of funding sought** | | Frontage Improvements | *Overwrite text with response* | *Overwrite text with response* | | Bringing unused floorspace back into use | *Overwrite text with response* | *Overwrite text with response* | | **Grant Total** | *Overwrite text with response* | *Overwrite text with response* | |

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| --- | --- |
| D4 | Do the estimated costs of the works include VAT?  Yes  No |

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| --- | --- |
| D5 | Please briefly outline why you require the grant and what will happen if you do not receive assistance from the Humber High Street Challenge Fund:  *Overwrite text with response* |
|  |  |

# Section E: Project timetable and outputs of proposals

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| --- | --- |
| E1 | If your grant application is successful, please indicate when you anticipate starting and finishing the grant funded works:  Start date: *dd/mm/yyyy* End date: *dd/mm/yyyy* |
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| --- | --- |
| E2 | Please indicate if there is expected to be a change of use in the target building after the proposals have been delivered:  *Overwrite text with response* |
|  |  |
| E3 | Please briefly outline whether the proposals will create any new jobs or training opportunities (eg. two new staff positions and one apprentice):  *Overwrite text with response* |

# Section F: Regulatory consideration

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| --- | --- |
| F1 | Have you consulted the local planning authority with  Yes  No  regards to any planning consents required? |

|  |  |
| --- | --- |
| F2 | If the proposals described in section D are related to the  Yes  No  accommodation or expansion of a commercial food  business (including drink only sales), have you discussed  your proposals with the Council’s Food Safety/ Public  Protection team? |

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| F3 | Please provide details of any other loans of grants you have applied for or received for this project, stating any time-limitations for these where appropriate:  *Overwrite text with response* |

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| F4 | Have you received any other financial support through  Yes  No  grants or loans from North East Lincolnshire Council or  any other public bodies within the past five years? |

# Section G: Declaration

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| G1 | I declare that all the information supplied is accurate and that information has not been deliberately withheld. I understand that any misleading or inaccurate statements (whether deliberate of accidental) given at any stage during the application process may render the application invalid and may result in the withdrawal of any grant that is awarded.   |  |  | | --- | --- | |  | **Applicant** | | Signed | *Overwrite text with response* | | Name | *Overwrite text with response* | | Date | *Overwrite text with response* | | Position | *Overwrite text with response* | |