

## Privacy Notice – Townscape Heritage Grant for Cleethorpes

<b>Data Controller</b>	North East Lincolnshire Council and the Grants Panel
<b>Our contact details:</b>	<p>Townscape Heritage Grant for Cleethorpes Project Manager, Engie Service Limited, New Oxford House, George Street, Grimsby, North East Lincolnshire, DN31 1HB</p> <p>Email: <a href="mailto:thenquiries@nelincs.gov.uk">thenquiries@nelincs.gov.uk</a></p> <p>Telephone: 01472 325630</p> <p>Website: <a href="#">Invest NEL Discover Cleethorpes Heritage</a></p> <p>Opening times: Monday to Thursday 8:30am to 5pm, Friday 8:30am to 4:30pm except bank holidays</p>
<b>The purpose we are processing your personal data for is</b>	Your personal data is collected, used and disclosed for the purpose of administrating the Townscape Heritage Grant for Cleethorpes
<b>The source of the personal data we hold</b>	The main source of personal data will be yourself as the grant applicant.
<b>Using your personal information for other purposes</b>	We will not process your personal data for any other purpose than that for which it was collected, without first providing you with information on that other purpose and seeking your consent if applicable; except where we are required to disclose your personal data in accordance with legislation for example in relation to the prevention and detection of crime, counter terrorism, safeguarding, legal proceedings, referral to regulatory bodies, or to protect the interests of you or another.
<b>Organisations acting on our behalf to process your personal data</b>	Information by Design
<b>The fair and lawful basis we are processing your personal data on is</b>	Processing is necessary for the performance of a task carried out in the public interest (Article 6 1 e).

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<b>Am I required to provide the Council with my personal data</b>	Yes, if you wish to apply to the Townscape Heritage Grant for Cleethorpes.
<b>Does the Council's processing of my personal data involve automated decision-making, including profiling?</b>	No
<b>Can I withdraw my consent for processing</b>	You can withdraw your consent for the processing of your personal data at any time, but that will mean withdrawing your grant application.
<b>Who we will share your personal data with</b>	Information by Design
<b>Transfers of personal data to a third country</b>	Personal data is not routinely disclosed or transferred outside of the UK.
<b>How long we will retain your personal data for</b>	10 years from the award of the grant.

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<b>What are my rights in relation to my personal data?</b>	<p>You have the right to access the personal data we hold about you; to request we rectify or erase your personal data; to object to or restrict processing in certain circumstances; to not be subject to a decision based solely on automated processing and a right of data portability in certain circumstances.</p> <p>When requesting access to your personal information, please note that we may request specific information from you to enable us to confirm your identity and right to access, as well as to search for and provide you with the personal information that we hold about you. In the event that we cannot provide you with access to your personal information, we will endeavour to inform you of the reasons why, subject to any legal or regulatory restrictions.</p> <p>Further information can be found on our website: <a href="#">NELC Data Protection and Governance</a></p>
<b>Who can I complain to?</b>	<p>In the first instance, please contact Townscape Heritage Grant for Cleethorpes Project Manager, as shown above. If following that you remain dissatisfied with how we have processed your personal data you can contact the Data Protection Officer to request an internal review.</p> <p>If you are dissatisfied with the outcome of the internal review, you have the right to appeal directly to the Information Commissioner for an independent review. <a href="#">Information Commissioner's Office</a></p>
<b>Contact details for our Data Protection Officer</b>	<p>Email:</p> <p><a href="mailto:Transparency@nelincs.gov.uk">Transparency@nelincs.gov.uk</a></p> <p>Telephone: 01472 323372</p> <p>Postal: North East Lincolnshire Council, Municipal Offices, Town Hall Square, Grimsby, North East Lincolnshire, DN31 1HU</p>